

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
AUGUST 10, 2022
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on August 10, 2022 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners Albert Bagusky, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

ABSENT: Commissioner George Bowers.

Ann Williams, 501 Chestnut Street addressed the Board regarding 505-507 Chestnut Street.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Lewis, secc. Krushnowski that the Secretary's Report for the month of July 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on July 13, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Krushnowski that the Manager's Report for the month of July 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc, Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of July 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis, secc. Krushnowski that the Treasurer's report for the month of June 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF JULY 13, 2022

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of July 13, 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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LIST OF BILLS

Motion by Lewis, secc. Krushnowski that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Krushnowski that the communications for the month of July 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Krushnowski that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective August 15, 2022 to September 15, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective August 15, 2022 to September 15, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING SENIOR WORKING FORMAN

Motion by Lewis, secc. Krushnowski to approve the following appointments to the vacant position of Senior Working Foreman; 1. Adam Andrejko 2. Michael Graziano 3. Michael Hart effective August 15, 2022, at a salary in accordance with the AFSCME District Council 87 Contract. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis. Abstain: Andrejko. MOTION CARRIED.

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AUTHORIZATION TO ATTEND CONFERENCE

Motion by Lewis, secc. Krushnowski to authorize the Township Manager to attend the Pennsylvania Municipal Authorities Association Conference in Erie, Pa on September 11 to 14, 2022. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$4,464.95. These will be paid through various funds and grants. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICE– BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H22006 in the amount of \$13,059.40 and H22007 in the amount of \$39,609.69 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – PAY APPLICATION NO. 1

Motion by Lewis, secc. Krushnowski to approve, based upon the recommendation of the Township Engineer, Pay Application No. 1 in the amount of \$167,591.70 to Don E. Bower, Inc. for the Alta Road/Liberty Hills Paving Project and it be paid from the Liquid Fuel Account and Capital Fund. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – PAY APPLICATION NO. 2

Motion Lewis, secc Krushnowski to approve, based upon the recommendation of the Township Engineer, Pay Application No. 2 in the amount of \$18,621.30 to Don E. Bower, Inc. for the Alta Road/Liberty Hills Paving Project and it be paid from the Liquid Fuel Account and Capital Fund. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

REFUND APPROVAL

Motion by Lewis, secc. Krushnowski to approval the refund of \$59.50 for an Electrical Permit to Henry Hoffman. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION OF THE WAIVING OF FEES

Motion by Lewis, secc. Krushnowski to authorize the waiving of fees for the following township projects:

1. Police Department Work
2. 68 South Regent Street demolition
3. 3132 South Main Street demolition

On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL - AWARDING OF FUELING STATION PROJECT

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to award the Council of Government's Shared Municipal Fueling Station Project to the following companies:

1. Bluestone Environmental for the Base Bid, Add Alternate No. 2 and Bid Alternate No. 1 in the amount of \$527,491.00
2. Belles Property Management for the Base Bid and Add Alternate No. 1 in the amount of \$162,923.00.

This will be funded through grant awards. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 011-2022 – EMERGENCY PLAN AND OPERATIONS

Motion by Lewis, secc. Krushnowski to approve Resolution No. 011-2022 adopting Hanover Township's Emergency Plan and Operations as presented. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – REFUNDING OF FEE FOR APPLICANT TESTING

Motion by Lewis, secc. Krushnowski to accept the Civil Service Commission's recommendation to refund the fee for applicants that complete the process of applying and testing for open positions. On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURN

On the motion the following voted yes: Bagusky, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Secretary